# Scope of work

## Client/Sponsor:

Lily Moreno and the Cyclist marketing analytics team

## Background:

Cyclistic is the bike-share company located in Chicago which provides different kinds of bikes, including regular bicycles, tricycles and also bikes for disabilities. The company offers currently three options on its pricing plans: single-ride passes, full-day passes, and annual memberships. The first two are considered casual riders, whereas the last are Cyclistic members.

## Purpose:

The marketing director believes that maximizing the number of annual memberships will also maximize the company’s profit, and rather than targeting the new customers, he aims to attract the casual riders to become annual members.

## Scope / Major Project Activities:

|  |  |
| --- | --- |
| Activity | Description |
| Data  collection | Download the last 12 months data and merge them |
| Find the difference between annual members and casual riders | Find the pattern of annual members and casual riders individually and compare them |
| Identify the cause of buying annual memberships | Study annual members to find the reason why they could be buying annual memberships |
| Explore digital media marketing tactics | Study how to use digital media to influence casual riders to become members |
| Create Recommendations | Provide three recommendations to attract casual riders to become members |

## This project does not include:

* How to increase total number of bike users
* No analysis from data older than 12 months

## Deliverables:

|  |  |
| --- | --- |
| Deliverable | Description/ Details |
| A business task statement | It includes all the business tasks, deliverables, and milestones |
| Data cleaning documentation | A documentation of every step of cleaning data |
| A summary of analysis | A report contains the pattern of the annual members and casual riders, and the comparison between them |
| Visualization | A visualization of |
| Three recommendations | Three recommendations on how to increase the number of annual members |

## Schedule Overview / Major Milestones:

|  |  |  |
| --- | --- | --- |
| Milestone | Expected Completion Date | Description/Details |
| *Data exploration* | *8/8/2023* | *Merge and explore data* |
| *Data analysis* | *8/8/2023* | *Initial data analysis* |
| *Report of analysis* | *8/9/2023* | *A report which mainly focuses on the analysis of annual members and casual riders* |
| *Recommendations* | *8/9/2023* | *Top three recommendations* |
| *Final report* | *8/9/2023* | *Final report which contains all work, visualizations, and recommendations* |

## \*Estimated date for completion:

*8/9/2023*